

**NAMI Keystone Pennsylvania
Virtual Board of Directors Meeting
September 13, 2023
6:05 p.m. - 7:18 p.m.**

PRESENT: Kathy Testoni, Charma D. Dudley, Michelle Hottenstein, Cherie Brummans, Jack Cahalane, Joan Erney, Sushma Sharma, Neen Davis, Jerri Bourjolly, Kim Mathos

NOT PRESENT: Michelle Gerwick,

STAFF: Christine Michaels, Debbie Ference, Maria Kakay, Joel Richard

I. Call to Order and Welcome

Board President Kathy Testoni called the meeting to order at 6:05 p.m.

II. Approval of Minutes of the July 12, 2023, Board Meeting

MOTION: Joan Erney made the motion to approve the minutes of the July 12, 2023, Board Meeting; Cherie Brummans seconded; the motion passed.

III. Approval of Financial Statements for the period ending June 30, 2023

Discussion: Treasurer Michelle Hottenstein reviewed the notes to financial statements, highlighting a total of \$752,625 in checking/savings. Ms. Hottenstein highlighted that total agency revenues were over budget at 103.70%, the total agency expenses were under budget at 94.41%, leaving NKPA with a net income of \$217,605 for the fiscal year ending 6/30/2023.

MOTION: Sushma Sharma made the motion to approve the financial statements for the period ending June 30, 2023; Jack Cahalane seconded; the motion passed.

IV. Approval to endorse NAMI Cumberland/Perry Counties PA for reaffiliation status.

Discussion: CEO Christine Michaels stated that, including NAMI Cumberland/Perries County PA, there are 8 affiliates reaffiliated, 4 are in motion, and others are close. A few affiliates remain unresponsive. NKPA has an upcoming reaffiliation meeting with NAMI National.

MOTION: Joan Erney made the motion to approve the endorsement of NAMI Cumberland/Perry Counties PA for reaffiliation; Neen Davis seconded; the motion passed.

V. Approval of Personnel Action Plan for FY 2023-2024

Discussion: COO Debbie Ference reviewed the Personnel Action Plan explaining the codes/salary chart according to Allegheny County.

MOTION: Cherie Brummans made the motion to approve the Personnel Action Plan for FY 2023-2024; Michelle Hottenstein seconded; the motion passed.

VI. Chief Executive Officer's Report

CEO Christine Michaels reviewed the status of existing contracts and grants. Ms. Michaels also highlighted the march and rally in Harrisburg that is taking place on Sept. 27. It was organized by consumers and families. There will be three speakers: Christine Michaels, Joan Erney, and Rep. Mike Schlossberg. Ms. Michaels stated that mental health advocates are still awaiting word from the Behavioral Health Commission on the funding that was supposed to be for adult mental health. Ms. Michaels said the Governance Committee reviewed the draft bylaws and suggested changes. The Governance Committee will meet again to review the second draft. The final draft will need Board approval.

Joan Erney brought up an area of interest with the Hospital Association of PA, which is to Address “boarding,” or the long wait times that people with mental health conditions are experiencing in emergency departments. She will share information on five regional working sessions that are taking place at hospitals across the state.

VII. Staff Reports

COO Debbie Ference reviewed the administrative report highlighting the changes in personnel based on new grants. Ms. Ference also reviewed the education and SAFE reports. Maria Kakay reviewed the Communications and Marketing report and Christine Michaels reviewed the Advocacy and Public Policy report.

VIII. Introduction to Joel Richard, Director of NAMI Signature Programs

Newly appointed Director of NAMI Signature Programs, Joel Richards, introduced himself to the Board.

IX. Other/New Business

Joan Erney discussed the lack of treatment options for people living with mental health conditions and substance use disorders.

X. Approval to Adjourn the Meeting

MOTION: Joan Erney made the motion to adjourn the meeting; Jerri Bourjolly seconded; the motion passed. The meeting adjourned at 7:18 p.m.