

**NAMI Keystone Pennsylvania
Virtual Board of Directors Meeting
January 11, 2023
6:07 p.m. - 7:15 p.m.**

PRESENT: Kathy Testoni, Charma D. Dudley, Neen Davis, Michelle Hottenstein, Mim Schwartz, Jack Cahalane

NOT PRESENT: Cherie Brummans, Michelle Gerwick, Jerri Bourjolly, Kim Mathos

STAFF: Christine Michaels, Debbie Ference, Maria Kakay

I. Call to Order and Welcome

Board President Kathy Testoni called the meeting to order at 6:07 p.m.

II. Approval of Minutes of the October 26, 2022, Board Meeting

MOTION: Michelle Hottenstein made the motion to approve the minutes of the October 26, 2022, Board Meeting; Charma D. Dudley seconded; the motion passed.

III. Approval of Financial Statements for the Period Ending November 30, 2022

Discussion: Treasurer Michelle Hottenstein reviewed the notes to the financial statements highlighting that there are no accounts receivable that are at risk of being collected. Total agency revenues are under budget by 6.79% and total agency expenses are under budget by 26.56%. There is a net income of \$196,297.

MOTION: Neen Davis made the motion to approve the financial statements for the period ending November 30, 2022; Charma D. Dudley seconded; the motion passed.

IV. NAMI Funding Opportunity

CEO Christine Michaels explained that NAMI National received a \$30 million grant from MacKenzie Scott. In an email from NAMI, NKPA learned that they would disperse a portion of the funds to state organizations based on the number of affiliates. State organizations with more than 21 affiliates would receive \$150,000. NKPA was one of eight states to meet this threshold. NKPA completed the required survey and met with NAMI National. NKPA will not receive any funding from the state for FY22-23. Scenarios or options and/or a recommendation will be brought to the Board for review and approval.

V. Chief Executive Officer's Report

CEO Christine Michaels and COO Debbie Ference met with consultant Leslie Bonner regarding strategic planning. Ms. Bonner recommended that NKPA put together a Capitalization Plan, which is like a sustainability plan. The goal is to look toward the future. Ms. Bonner discussed working with her colleague, Kate Sphar, who specializes in sustainability. CEO and COO will work with consultants to lay groundwork before staff and Board get involved. Process needs to be completed by Sept. 2023.

Ms. Michaels reiterated that because state funding has been in flux, her ultimate goal is to secure funding by way of a line item in the state budget. Other organizations such as the Epilepsy Foundation, Diabetes Foundation, and Cancer Society have line items. NKPA has talked with legislators about this process and they have advised that while it is difficult, it is not impossible.

VI. Staff Reports

COO Debbie Ference reviewed her Administrative Report highlighting her work on creating a new NAMI Affiliate in Chester County PA. A new ED has been hired and was in Pittsburgh to meet with the NKPA staff who will provide her with support. Ms. Ference reviewed the Education Report. Maria Kakay reviewed the Communications and Marketing report, noting a date has been selected for the Black Mental Health Summit: Wednesday, July 19. CEO Christine Michaels reviewed the Advocacy Report highlighting the HelpLine calls and the numerous 988 presentations that Advocacy Director Nikki Weigand has been doing.

VII. Approval to Adjourn the Meeting

MOTION: Neen Davis made the motion to adjourn the meeting; Jack Cahalane seconded; the motion passed. The meeting adjourned at 7:15 p.m.