

**NAMI Keystone Pennsylvania
Virtual Board of Directors Meeting
May 11, 2022
6:01 p.m. - 7:21 p.m.**

PRESENT: Charma D. Dudley, Kathy Testoni, Michelle Hottenstein, Michelle Gerwick, Mim Schwartz, Cherie Brummans Kim Mathos, Neen Davis

NOT PRESENT: Jack Cahalane, Jerri Bourjolly

STAFF: Christine Michaels, Debbie Ference, Maria Kakay

GUESTS: Jon Krepinevich, Donnelly-Boland and Associates; Nicholas Chavara, Donnelly-Boland and Associates

I. Call to Order and Welcome

Charma D. Dudley, President, called the meeting to order at 6:01 p.m.

II. Approval of Board Minutes of December 8, 2021 Meeting

MOTION: Kathy Testoni made the motion to approve the December 8, 2021, Board meeting minutes; Cherie Brummans seconded; the motion passed.

III. Approval of Financial Statements for the Period Ending March 31, 2022

Discussion: Michelle Gerwick reviewed the Notes to Financial Statements highlighting \$567,585 in the operating checking account. Ms. Gerwick also noted that while total agency expenses are over budget, the total agency revenues are also over budget leading to a net income of \$255,834.22.

MOTION: Kathy Testoni made the motion to approve the Financial Statements for the Period Ending March 31, 2022; Michelle Gerwick seconded; the motion passed.

IV. Approval of Revised Operating Checking Account Policy

Discussion: Michelle Gerwick reviewed the revised operating checking account policy which calls for electronic review and approval of the monthly bank statements for the main operating checking account by the treasurer.

MOTION: Neen Davis made the motion to approve the Revised Operating Checking Account Policy; Cherie Brummans seconded; the motion passed.

V. Chief Executive Officer's Report

CEO Christine Michaels provided an update on reaffiliation by reviewing the timeline of meetings with NAMI National. The first meeting took place on Feb. 24. NKPA requested staff assistance from NAMI, financial assistance to pay for legal fees and NKPA staff time, and to revisit the deadline. Annette Gant said she would take the concerns to NAMI CEO Dan Gillison. The second meeting took place on March 30. NAMI said they are looking to hire a staffer to work on NKPA reaffiliation and requested data collection on affiliates including their status and whether they were a part of the group exemption. NKPA has decided to hire a part-time staffer to work on reaffiliation.

Christine Michaels also briefed the Board on the Board nomination process. Some members are up for nomination. Officers serve two-year terms then have to rotate. NKPA is actively seeking new Board members and a memo will be sent to affiliates seeking nominations. Neen Davis

suggested that the Governance Committee put together a list of terms and a call for officers featuring job descriptions.

Christine Michaels also discussed the CIT International Conference that's taking place in Pittsburgh August 27-31, 2022. The NKPA staff will be volunteering at the event.

Christine Michaels updated the Board on strategic planning. NKPA will schedule a board retreat for a Saturday afternoon in August or September. The goal is to complete the process by December. NKPA may send a survey to gauge dates.

VI. Staff Reports

COO Debbie Ference reviewed the Administrative and Education reports, highlighting in the administrative report that NKPA submitted an RFP to establish a NAMI in Chester County. An interview with the review committee scheduled for May 12. Maria Kakay reviewed the Communications and Marketing Report highlighting that NAMIWalks is back in person on Sunday, Oct. 2. Christine Michaels reviewed the advocacy report, highlighting that NKPA has met with two state senators about how the state can use COVID dollars to support mental health.

VII. Other/New Business

Board member Kathy Testoni asked about the status of 988. NKPA sits on a state committee and the latest information includes a soft launch in July of 2022 that is nationwide, not just in Pennsylvania. States are in the process of building a system to answer the calls. The Green Light Gala for Mental Health Awareness is tentatively scheduled for Nov. 18, 2023.

VIII. Approval to Adjourn the Meeting

MOTION: Kathy Testoni made the motion to adjourn the meeting; Neen Davis seconded; the motion passed.