

NAMI Keystone Pennsylvania
Virtual Board of Directors Meeting
May 12, 2021
6:06 p.m. - 8:02 p.m.

PRESENT: Charma D. Dudley, Kathy Testoni, Michelle Hottenstein, Neen Davis, Cherie Brummans, Michelle Gerwick, Mim Schwartz, Jerri Bourjolly

NOT PRESENT: Jack Cahalane, Kim Mathos

STAFF: Christine Michaels, Debbie Ference, Maria Kakay

I. Call to Order and Welcome

Charma D. Dudley, President, called the meeting to order at 6:06 p.m. Board members introduced themselves to new Board Member Jerri Bourjolly. Ms. Bourjolly introduced herself.

II. Approval of Board Minutes of February 10, 2021, Meeting

MOTION: Cherie Brummans made the motion to approve the February 10, 2021, Board Meeting Minutes; Kathy Testoni seconded; Mim Schwartz abstained; the motion passed.

III. Approval of Financial Statements for the Period Ending March 31, 2021

Discussion: Michelle Gerwick reviewed the notes to the financial statement highlighting the Accounts Receivables amount is \$469,557 and all funds have been received. The balance in the Jevon Education and Advocacy Fund is \$49,339. The Net Income through March 31, 2021, is \$261,427. Ms. Gerwick also reviewed the balance sheet, profit and loss comparison, and the budget vs. actuals document. The budget vs. actuals document reflects a nearly \$184,000 profit.

MOTION: Neen Davis made the motion to approve the Financial Statements for the Period Ending March 31, 2021; Cherie Brumans seconded; the motion passed.

IV. Approval of name change from NAMI PA – Mercer County to NAMI Mercer County PA

Discussion: COO Debbie Ference explained that before the name change request can move forward to NAMI national, the NKPA Board must approve the name change request.

MOTION: Kathy Testoni made the motion to approve the name change from NAMI PA – Mercer County to NAMI Mercer County PA; Michelle Gerwick seconded; the motion passed.

V. Approval of name change from NAMI PA – Familias to NAMI Pittsburgh East PA

Discussion: CEO Christine Michaels explained that this affiliate has provided the required written correspondence needed for the name change to become a Model B.

MOTION: Kathy Testoni made the motion to approve the name change from NAMI PA – Familias to NAMI Pittsburgh East PA; Cherie Brumans seconded; the motion passed.

VI. Strategic Planning 2021

CEO Christine Michaels discussed the need for a new strategic plan to address sustainability due to the recent \$90,000 cut in state funding. A new strategic plan would cost \$25,000 and NKPA has submitted a grant to the Staunton Farm Foundation. If the grant request is not approved, Board approval would be needed to move forward with the process. The strategic plan would

also address the bylaws and the role affiliates play in the organization.

VII. Chief Executive Officer's Report

CEO Christine Michaels reviewed her report, highlighting the change in the submission process for OMHSAS funding requests. In October 2020, NKPA was made aware of the \$90,000 cut in state funding. NKPA received notice of a new competitive bidding process in May 2021, which would require multiple bids for different projects, e.g., state conference, education programs, advocacy. NKPA has reached out to a professional grant writer to assist in the process. Submissions are due June 3.

VIII. Staff Reports:

COO Debbie Ference reviewed the Administrative Report, and also the Education Report highlighting the virtual trainings and support groups. CEO Christine Michaels reviewed the Advocacy Report. Maria Kakay reviewed the Communications and Marketing Report.

IX. CEOs Against Stigma Update and Demo

Director of Communications and Marketing Maria Kakay provided an update on the CEOs Against Stigma program and an online demonstration of the website and toolkit.

X. Other News / Business

There was no additional news or business discussed.

XI. Approval to Adjourn the Meeting

MOTION: Neen Davis made the motion to adjourn the meeting; Michelle Gerwick seconded; the motion passed and the meeting adjourned at 8:02 p.m.