

**NAMI Keystone Pennsylvania
Virtual Board of Directors Meeting
November 11, 2020
6:05 p.m. - 7:10 p.m.**

PRESENT VIRTUALLY: Charma D. Dudley, Kathy Testoni, Jack Cahalane, Kim Mathos, Mim Schwartz, Michelle Hottenstein, Neen Davis, Cherie Brummans, Michelle Gerwick
STAFF: Christine Michaels, Debbie Ference, Maria Kakay

I. Call to Order and Welcome

Charma D. Dudley, President, called the meeting to order at 6:05 p.m.

II. Approval of Board Minutes of Sept. 9, 2020, Board Meeting

MOTION: Cherie Brummans made the motion to approve the Board Minutes of the Sept. 9, 2020, Board Meeting; Neen Davis seconded; the motion passed.

III. Approval of Board of Directors Officers for a Two-Year Term

Discussion: CEO Christine Michaels explained that these Board Officers will serve for two years.

MOTION: Michelle Gerwick made the motion to approve the Board Officers: Charma D. Dudley, President; Kathy Testoni, Vice President; Michelle Hottenstein, Treasurer; Mim Schwartz, Secretary; Cherie Brummans seconded; the motion passed.

IV. Approval of Financial Statements for the Period Ending September 30, 2020

Discussion: Treasurer Michelle Hottenstein reviewed the financial report highlighting \$788,347 in Total Checking/Savings, \$316,322 in Total Accounts Receivable, and a net income of \$15,486.98.

MOTION: Kathy Testoni made the motion to approve the Financial Statements for the Period Ending September 30, 2020; Kim Mathos seconded; the motion passed.

V. Approval of Name Change from NAMI PA Scranton & Northeast Region to NAMI Northeast Region PA

Discussion: COO Debbie Ference explained that NAMI PA Scranton & Northeast is requesting a name change because they are expanding their coverage area.

MOTION: Cherie Brummans made the motion to approve the name change from NAMI PA Scranton & Northeast Region to NAMI Northeast Region PA; Kathy Testoni seconded; the motion passed.

VI. Approval of Endorsement of NAMI Montgomery County PA for Reaffiliation

Discussion: COO Debbie Ference explained that all reaffiliation paperwork for NAMI

Montgomery County PA has been submitted and they now need formal approval. NAMI Keystone PA will then send an endorsement letter to NAMI.

MOTION: Neen Davis made the motion to approve the endorsement of NAMI Montgomery County PA for reaffiliation; Michelle Gerwick seconded; the motion passed.

VII. Chief Executive Officer's Report

CEO Christine Michaels discussed the state budget FY 2020-21, which is only a 5-month budget that ends Nov. 30, 2020. Ms. Michaels explained that because of the pandemic, there were too many unknowns that led to the state not being able to pass an extended 7-month budget and the plan is to do a stop-gap budget for 4-5 months.

VIII. Staff Reports

COO Debbie Ference reviewed the Administrative Report highlighting a change in insurance plans because of rising costs. Ms. Ference reviewed the Education Report highlighting the upcoming children's conference. Maria Kakay reviewed the Communications and Marketing report highlighting the children's conference and NKPA's role in assisting NAMI with a national photo and video shoot that took place in Pittsburgh in October.

IX. Other News/Business

Board Member Cherie Brummans announced the Alliance of Community Service Providers DSP Conference is taking place virtually on Thursday, November 19, 2020. The event is free and open to everyone. Board member Neen Davis announced that NAMI Montgomery County PA's annual Benefit for the Brain is taking place virtually on Nov. 18. There is no cost to participate. This year's event includes a 30-minute program and 30 minutes to chat with the awardees.

X. Approval to Adjourn the Meeting

MOTION: Cherie Brummans made the motion to adjourn the Nov. 11, 2020, Board of Directors Meeting; Kathy Testoni seconded; the motion passed. The meeting adjourned at 7:10 p.m.