

**NAMI Keystone Pennsylvania  
Virtual Board of Directors Meeting  
September 9, 2020  
6:05 p.m. - 7:32 p.m.**

**PRESENT VIRTUALLY:** Charma D. Dudley, Kathy Testoni, Jack Cahalane, Kim Mathos, Mim Schwartz, Michelle Hottenstein, Neen Davis, Cherie Brummans, Michelle Gerwick  
**STAFF:** Christine Michaels, Debbie Ference, Maria Kakay

**I. Call to Order and Welcome**

Charma D. Dudley, President, called the meeting to order at 6:05 p.m.

**II. Approval of Minutes of June 10, 2020, Board Meeting**

**MOTION:** Kathy Testoni made the motion to approve the minutes of the June 10, 2020, Board Meeting; Mim Schwartz seconded; the motion passed.

**III. Approval of Minutes of June 10, 2020 Annual Meeting**

**MOTION:** Neen Davis made the motion to approve the June 10, 2020, Annual Meeting Minutes; Jack Cahalane seconded; the motion passed.

**IV. Approval of FY 2020-2021 Personnel Action Plan**

**MOTION:** Michelle Gerwick made the motion to approve the FY 2020-2021 Personnel Action Plan; Cherie Brummans seconded; the motion passed.

**V. Discussion and Demo of NAMIWalks Your Way**

Director of Communications and Marketing Maria Kakay presented a PowerPoint highlighting the success NAMIWalks had in the spring compared to other spring nonprofit events. Other nonprofits reached 50% of their goal, while NAMIWalks averaged 75% of their goal. The presentation also gave people ideas on how they could celebrate NAMIWalks Your Way.

**VI. Chief Executive Officer's Report**

CEO Christine Michaels gave the Board an overview of the 2020 Outstanding NAMI State Organization Award that was given to NAMI Keystone PA at the NAMI Virtual Convention in July. Ms. Michaels also informed the Board that a mental health professional from Pittsburgh is interested in joining NKPA's Board of Directors. In addition to her experience, she is a woman of color and her appointment would add more diversity to the Board. There are currently nine Board members and the bylaws allow a maximum of 15 members. Ms. Michaels announced that NAMI has a new Signature Program: Sharing Your Story with Law Enforcement and that NKPA is looking for speakers from across the state.

**VII. Staff Reports**

COO Debbie Ference reviewed the Administrative and Education Reports. Maria Kakay reviewed the communications and Marketing Report and CEO Christine Michaels reviewed the Advocacy Report.

**VIII. Other / New Business**

Discussion: CEO Christine Michaels said that NKPA and attorney Susan Ott were hosting a bylaws webinar for affiliate leaders on Sept. 10. Board member Neen Davis announced that NAMI Montgomery County PA's Benefit for the Brain was being held virtually on Nov. 18.

**IX. Approval to adjourn the meeting**

**MOTION:** Kathy Testoni made the motion to adjourn the September 9, 2020, Board of Directors Meeting; Cherie Brummans seconded; the motion passed. The meeting adjourned at 7:32 p.m.